



**Western North-western Region – Canadian Association of Schools of Nursing
Le region de l'ouest nor oust - Association canadienne des écoles de
sciences infirmières**

WNRCASN Annual General Meeting

February 24, 2012 – 0800 hours

Ballroom, Coast Lethbridge Hotel – Lethbridge, AB

MINUTES

1.0 Roll Call of Institutional MALs and Representatives in Attendance

Athabasca University	Sharon Moore Margaret Edwards Marlyss Valiant Francis Afflech
Aurora College	Pertice Moffat – MAL Executive Vee Faria
BCIT	Selma Kerr-Wilson Marg Gorrie
Camosun College	Marlene Welsh
Douglas College	Rachel French de Mejia Maureen Mackey Anna Helewka Linda von Tettenborn – MAL Executive
Grande Prairie Regional College	Jim Wohlgemuth
Grant MacEwan University	Mary Hanson Linda Cook Sharon Bookhalter
Kwantlen Polytechnic University	Rose Doyle – MAL
Lethbridge College	Leslie McCoy Jane Friesen Marisa Hakstol Liz Cernigoy Kelsey Koots (Student)
Mount Royal University	Joanna Szabo Hart – MAL Stephanie Zettel Maureen Mitchell
Red River College	Kristine Metcalfe – MAL Executive
Selkirk College	Nicole Brown – MAL
SIAST	Marg Olfert Diana McFarlane Madeline Press
Thompson Rivers University	Barbara Paterson Michelle Seibel

Trinity Western University

University of Alberta

University of British Columbia

University of Calgary

University of Lethbridge

Cheryl Zawaduk

Donna Petri – President (2010-12)

Karen Andres – (Sec Tres 2010-12)

Heather Meyerhoff

Darlene Pankratz

Deanne McFadyen

Bev Williams – MAL Executive

Kathy O’Flynn Magee – MAL

Cathy Ebbehoj

Andren Burrows (Grad Student)

Lorelli Nowell (Student)

Willene Grisnich

Bernadine Wojtowicz

Kathy Haight (Sec Tres 2012-14)

Mark Pijl Zieber

Shannon Vandenberg

Penni Wilson

Tara Vande Griend

Loir Mitchell

Geraldine Smith

Lisa Kulas

Peter Kellett

Ruth Grant Kalischuk

Monique Sedgwick (Pres 2012-14)

Karen Wells (Grad Student)

Erin Kanegawa (Student)

Brandon Boyson (Student)

Noelle Sedgwick (Student)

Indrah Kerrison (Student)

Noelle Rohatinsky

Karen MacKinnon - MAL

Angela Gillis

Maggie Danko

University of Saskatchewan

University of Victoria

St. Francis Xavier University

CNSA (Guest)

- 2.0 **Approval of Agenda** Moved Kathy Haight: Seconded Bev Williams
- 3.0 **Approval of Minutes of February 19, 2011** Moved Linda von Tetten born; Seconded Ruth Grant Kalischuk
- 4.0 **Greetings from CASN – Cynthia Baker, Executive Director, CASN -Regrets**
- 5.0 **Business Arising from 2011 Annual General Meeting**
 - 5.1 **On-line Membership update** – As of February 16, 2012 we had 192 members; change from last year – members are now able to see who else is a member once they sign in;

- 5.2 **Website enhancement and design** – Discussion at MAL meeting about ways to make the website more interactive for members including use of RSS, Twitter, Adobe Connect; this upcoming year the MALs and Executive will explore ways to enhance the website; also will create survey for members to see what they want or need from the website.
- 5.3 **WNRCSN logo items** – The decision from the Executive this year was to allow the host of the conference to purchase logo items of their choice. There is a new budget line item “misc” to allow for this costing; Rationale to allow host of conference was because executive changes every two years and no place to house the merchandise long term.
- 6.0 **Business Arising from MAL Meeting**
- 6.1 **WNRCSN Fee Structure** – From the MAL meeting, the suggestion to raise the current fee from \$30 to \$50 was met with little opposition; suggestions were made to dedicate \$20 of the increase to go to support student attendance at conferences; suggestion from the MAL meeting was to increase the Award amounts which only total \$10K per year;
ACTION: MALs are to bring this back to members to assess if any concerns with fee increase; It would appear at next years AGM as notice of motion to increase fees to \$50 dollars.
- 6.2 **Undergraduate Student membership in WNRCSN** – At present the constitution states that only faculty teaching in nursing education, retired faculty or graduate students can belong to WNRCSN yet we encourage undergraduate students to attend the conference; allowing undergraduate students to attend would require a constitutional change; comments that it may entice younger educators and provide encouragement for them to join;
ACTION: Executive and MALS will need to decide whether or not to include undergraduate students in WNRCSN and if so, would need a notice of motion for the constitutional change at the next AGM
- 6.3 **MAL teleconferences** – Nicole Brown at Selkirk College instigated two conferences this year to network amongst MALs; this creates a linkage between the Executive and the MALs;
ACTION: Incoming President Monique Sedgwick and Incoming Secretary Treasurer Kathy Haight and Nicole Brown will meet to discuss purpose and timing of MAL conference calls to ensure there is a connection with the Executive.
- 6.4 **Executive 2012 – 2014** – For members information the President as of this meeting is Monique Sedgwick and the Secretary Treasurer is Kathy Haight. Currently there are two vacancies on the Executive, requiring a member each from BC and SK.
ACTION: A call out to MALs who might be interested in serving on the Executive will occur shortly after AGM.
- 6.5 **CASN entry to practice position statement and the CRNE exam** – Discussion was had about whether or not WNRCSN should post a position statement on the website. Concern was expressed whether or not there was sufficient available information to create such a statement.

Information was provided by Barbara Paterson regarding information available from BC perspective including the regulators have now formed a National organization in which Laurel Brunke is ED; the amount of Canadian content will be reviewed very five years; the new company will not be using the current blue print for the CRNE; concern expressed about differences in Canadian competencies, culture, code of ethics; plan to survey practice leaders to see if exam is appropriate after its inception; reality Regulators will profit from this new arrangement; Some provinces have not heard information from their regulator (e.g. SK); Monique Sedgwick expressed concern expressed about how nurses in general as well as nurse educators voice has been oppressed; Maggie Danko (CNSA rep) shared students have created a petition, and that students are worried about the lack of transparency, lack of consultation with both educators and students; Pertice Moffitt noted that in NWT there is a misrepresentation of support from the Executive Director; Angela Gillis from ACASN noted frustration in their region, and were told the decision was made via conference call and there is only 120 days from date contract was signed to reverse decision.

ACTION: The President will draft a position statement from WNRCSN denouncing regulators move to support USA company.

MOTION: WNRCSN members move that the Executive be given permission to develop a position statement related to the CRNE exam and that WNRCSN position is not supportive of the Regulators position.

In favor = 54 Opposed = 2 Abstain = 4 CARRIED

6.6 Donation to Pat Griffin memorial fund – currently the budget line item for the memorial fund is brought to the AGM each year. Members were satisfied that each year a minimum \$2500 is donated to this fund, without bringing it to the AGM each year.

7.0 New Business

7.1 Honorary Member nominations – for the upcoming year there was no nominations put forward

7.2 Treasurer's Report

7.2.1 Membership Report - currently 192 members; discussion whether on line registration is problem, or payment through PayPal; MALs are encouraged to discuss with colleagues to assess why members are not joining WNRCSN

7.2.2 Current Financial Report – Karen brought forward the financial report, indicating that there was some adjustments for the webmaster due to his work on the website and registration process, more costs for teleconferences due to two with MALs, and a correction that the GIC in May is due in 2012 not 2011.

7.2.3 Proposed Budget see Appendix A. Moved Bev Williams; Seconded Kathy Haight

7.3 Other Reports - None

8.0 Announcements

- Trinity Western – hosting Faith and Nursing Symposium – please see poster
- **University of Alberta** is hosting the **WNRCSN 2013 Conference @ Fantasyland Hotel**

9.0 Adjournment @ 0920

APPENDIX A
WRCASN 2011-2012 Income and Expenses Proposed Budget

	Balance Forward as of January 1 each year		\$54,070.90 (Dec 31, 2010)		\$48,561.75 (Dec 31, 2011)
		PROPOSED January 1, 2011- December 31, 2011	ACTUAL January 1, 2011- December 31, 2011	PROPOSED January 1, 2012- December 31, 2012	TOTAL Actual 2011 Expenditures
#	REVENUE				
	MEMBERSHIP				
1.	Memberships	13,000.00	1200.00+ 4000.00	6000.00	5200.00
	CONFERENCES				
2.	Conference Profit	15,000.00	17443.09	15000.00	17443.09
3.	Conference Seed Money	2,000.00	2000.00	2000.00	2000.00
4.	CASN & Regional Sponsored Conferences				
	Other: return of unused Graduate Student Award		1121.21		
5.	TOTAL REVENUES	30,000.00	25,764.30	24,643.09	25,764.30
	EXPENSES				
	AWARDS				
6	WRCASN Research Award	5,000.00	5,000.00	5000.00	5,000.00
7	WRCASN Education Innovation Award	2,500.00	0.00	2500.00	0.00
8	WRCASN Grad Student Research Award	2,500.00	2,500.00	2500.00	2,500.00
	CONFERENCES				
9	Conference Seed Money (note \$1,000 given in 2010 for 2013 in Edmonton)	4000.00	2000.00 U of L	1000.00	2,000.00
	EXECUTIVE EXPENSES				
10	Expenses for WRCASN Exec/MAL & AGM Meeting	3500.00		3500.00	0.00
11	Expenses for Pres & Sec-Treas for WRCASN AGM & Conference	3500.00	1370.00 748.76 420.00	3500.00	2538.76
12	Expenses for WRCASN Reps to CASN Meetings	2500.00	1582.37	2500.00	1582.37
13	WRCASN Executive Meeting Expenses (Bell Canada)	800.00	250.63 342.99 15.48 381.85 38.71	1000.00	1029.66
	STUDENT SUPPORT				
14	Registration fee for host venue undergrad to WRCASN	200.00	224.00	250.00	224.00
15	Grad Student support to conference	200.00	224.00	250.00	224.00

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	REPRESENTATIVE SUPPORT				
17	Registration fee for CNSA rep to WRCASN	480.00	0.00	480.00	0.00
18	Registration fee for CASN rep to WRCASN	480.00	0.00	480.00	0.00
	FINANCIAL SUPPORT				
19	P. Griffin Fund	2,500.00	\$5000.00 (used \$2500 from Ed Innovation Award since none awarded)	2500.00	2500.00
	HONORARY MEMBER				
20	Honorary Member to attend WRCASN MTG	1500.00	1044.00	1500.00	1044.00
	MEMBERSHIP EXPENSES				
21	Brochures/Member Cards	0.00		0.00	0.00
	OFFICE EXPENSES				
22	Audit of Books	300.00		300.00	0.00
23	WRCASN Office Expenses			200.00	0.00
24	Archival Fees	250.00	0.00	250.00	0.00
25	Admin support for WRCASN Sec-Tres				0.00
	WEB EXPENSES				
26	Web Admin (to CASN)	0.00		0.00	0.00
27	Web Server (Blacksun)	410.00	457.94 22.93	480.00	480.87
28	Web Maintenance(M. Tomtene)	4500.00	1500.00 2000.00 1500.00	4500.00	5000.00
	BANK				
29	Bank Charges	200.00		200.00	0.00
	MISC.				
30		1000.00		1000.00	

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	TOTAL EXPENSES	36,320.00	26,623.66	35,390.00	\$26,623.66
	ACCOUNT TOTAL	36,320.00	\$48,561.75		

GICs

GIC #1 = \$18,918.62 [Due May 19, 2012]

GIC #2 = \$ 38,531.54 [Due October 26, 2014]

Account Balance as of December 31, 2011

\$48,561.75